

Club Child Safeguarding Code of Conduct

Herts County Auto and Aero Club (HCAAC) Child Safeguarding Code of Conduct

HCAAC is fully committed to safeguarding the wellbeing of its members. All members should show respect and understanding for the rights, safety and welfare of others and conduct themselves in a way that reflects the principles of the Club.

1. The Club acknowledges its responsibility to safeguard the welfare of all young people entrusted to its care and is committed to provide a safe environment for all members.
2. The Club confirms that it adheres to the Motorsport UK Child Safeguarding Policy and procedures, practices and guidelines as published from time to time. The Club will follow the guidance of the Policy in the event of any concerns or allegations and without fail will report concerns as required by the Policy and procedures.
3. For the purposes of Safeguarding, a child is anyone under the age of 18. This provision reflects sexual offences legislation whereby any young person aged 16 or 17 may be influenced by participants in a position of trust or authority.
4. The key principles of this policy are as follows:
 - The welfare of the child is, and must always be, paramount to any other consideration
 - Club events and activities that include young people will follow and adhere to the Motorsport UK Race 'n' Respect values
 - All participants regardless of age, gender, ability or disability, race, faith, culture, size, shape, language or sexual identity have the right to be protected from abuse or harm
 - All allegations, suspicions or concerns of abuse, neglect, harm and poor practice will be taken seriously will be reported as required and responded to swiftly, fairly and appropriately and respecting relevant principles of confidentiality
5. The Club recognises that all children have the right to participate in sport in a safe, positive and enjoyable environment whilst at the same time being protected from abuse, neglect, harm and poor practice. The Club recognises that this is the responsibility of every adult involved, in whatever capacity, at the Club.
6. The Club will implement and comply with the Motorsport UK Safeguarding Code of Conduct.
7. The Club will appoint a Club Safeguarding Officer (CSO) to deal with any issues concerning Safeguarding and Child Protection and ensure that the CSO is Licensed by Motorsport UK and notify the identity of person to all Club members.
8. The CSO is Mrs Evelyn Gibbs – Tel: 07739 536661 e-mail: egibbs@chigwell-school.org. If you witness or are aware of an incident where you are concerned that the welfare of a child has been put at risk you must, in the first instance, inform the CSO. If at any time you are not able to contact your CSO or the matter is clearly serious then you can either:
 - Contact the Motorsport UK Compliance Officer 07519 801674
 - Contact the Police or Children's Social Care
 - Call the NSPCC 24-hour Helpline for advice on 0808 800 5000 or text 88858 or email help@nspcc.org.uk

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9. The Club will follow Motorsport UK guidance and ensure that anyone that meets the eligibility criteria for a Disclosure check (DBS, or PVG in Scotland) does not perform in this capacity until a satisfactory check has been returned.
10. The Club will ensure that all its members, whether they are coaches, parents, competitors, teams or officials will comply with all guidance and best practice as issued by Motorsport UK. Please note the definition of 'Participant' in the Safeguarding policy.
11. In summary, the following points are considered as best practice to create a safe, friendly and welcoming environment for children:
 - Adults should display high standards of behaviour and refrain from pursuits considered inappropriate in front of children
 - Adults should avoid working in isolation with children and out of sight of parents, guardians or other volunteers.
 - Avoiding smoking in the presence of children if you are in a position of trust
12. The following are **NOT** acceptable and will be treated seriously by the Club and may result in disciplinary action being taken by the Club and Motorsport UK:
 - Being under the influence of alcohol or illicit drugs whilst responsible for children
 - Providing alcohol or illicit drugs to any person including children/young adults or allowing its supply
 - Humiliating or bullying children in person or through a third party or in any form of media including chat rooms or forums even where considered to be private or of limited access
 - Using obscene or inappropriate language
 - Having an intimate or sexual relationship with any child
 - Having an intimate or sexual relationship with any young person less than 18 years of age where there is a position of trust
 - Making sexually explicit comments or sharing sexually explicit material

With the exception of close family members or legal guardians, the following are **NOT** acceptable:

- Unnecessary physical contact with a child or young person
 - Sharing the same immediate accommodation, e.g. overnight room, with children or young persons when travelling away or at events
13. The Club will review this Code of Conduct annually.

Signed *David J J Gibbs* (Chairman)

Date : 30 January 2026

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**CLUB
SAFEGUARDING OFFICER**

Motorsport should be fun. You should feel safe, enjoy the sport and everyone should be treated with respect.

If you have a concern about the safety or wellbeing of a child you MUST report it to the Club Safeguarding Officer or the Motorsport UK Safeguarding Team

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| Motor Club Name/Organisation: | Herts County Auto and Aero Club |
| Club Safeguarding Officer Name: | Evelyn Gibbs |
| Telephone number: | 07739 536661 |
| Email address: | egibbs@chigwell-school.org |

**If you have an immediate concern about a child or person, contact:
The Police via 999 (emergency) or 101 (non-emergency/concern)
Other organisations offer 24-hour helplines such as Childline (0800 1111)
or the NSPCC (0808 800 5000)**

The Motorsport UK Safeguarding Team can be contacted on
01753 765000

safeguarding@motorsportuk.org